

Republic of the Philippines
CITY GOVERNMENT OF CABANATUAN
Posting of Vacancies

Date: December 17, 2024

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 1, 2025

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Hon. Myca Elizabeth R. Vergara

City Mayor

Office of the City Mayor, City Hall, Phase II, Kapt. Pepe Subd., Cabanatuan City

cabanatuan.lgu@gmail.com

All qualified applicants will receive consideration for employment regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity or political affiliation.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	NURSE I	107	15	36,619.00	Bachelor of Science in Nursing	None required	None required	RA 1080		MVGCCGH, City Government of Cabanatuan
2	CITY GOVERNMENT DEPARTMENT HEAD I (CITY HUMAN RESOURCE MANAGEMENT OFFICER)	1	25	102,690.00	Bachelor's degree preferably in Public/Business Administration, Law or other related course	32 hours of supervisory/management learning and development intervention	5 years of experience in human resource management and development functions	Career Service Professional / Second Level Eligibility		HRMO, City Government of Cabanatuan
3	ADMINISTRATIVE ASSISTANT IV (BOOKBINDER IV)	14	10	23,176.00	Elementary School graduate	8 hours of relevant training	2 years of relevant experience	None required (MC 10, s. 2013 - Cat. III)		CCRO, City Government of Cabanatuan
4	RURAL HEALTH PHYSICIAN	17	24	90,078.00	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080		CHO, City Government of Cabanatuan
5	ADMINISTRATIVE AIDE VI (CLERK III)	20	6	17,553.00	Completion of two years studies in college	None required	None required	Career Service Sub Professional / First Level Eligibility		CCRO, City Government of Cabanatuan
<div><div>https://cabanatuancity.gov.ph/</div><div>Posting Period: <u>December 17, 2024</u> to <u>January 01, 2025</u></div></div>										