

Republic of the Philippines  
CITY GOVERNMENT OF CABANATUAN  
Posting of Vacancies

Date: March 4, 2025

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 19, 2025

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Hon. Myca Elizabeth R. Vergara  
City Mayor  
Office of the City Mayor, City Hall, Phase II, Kapt. Pepe Subd., Cabanatuan City  
[cabanatuan.lgu@gmail.com](mailto:cabanatuan.lgu@gmail.com)

All qualified applicants will receive consideration for employment regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity or political affiliation.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE OFFICER V	55	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) / Second Level Eligibility		CMO, City Government of Cabanatuan
<div><div><a href="https://cabanatuancity.gov.ph/">https://cabanatuancity.gov.ph/</a></div><div>Posting Period: <u>March 4, 2025</u> to <u>March 19, 2025</u></div></div>										