



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9912741
Procuring Entity CITY OF CABANATUAN, NUEVA ECIIJA
Title Supply and Delivery of Office Supplies
Area of Delivery Nueva Ecija

Solicitation Number:	RFQ No.2023-07-SVP-0348	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Office Supplies and Devices	Date Published	06/07/2023
Approved Budget for the Contract:	PHP 795,871.90	Last Updated / Time	06/07/2023 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	11/07/2023 16:30 PM
Client Agency:			
Contact Person:	Joseph Molina Apan Head - BAC Secretariat Kapt. Pepe Subd, Cabanatuan City Nueva Ecija Philippines 3100 63-000-0000000 jabacsecretariat@gmail.com		

Description

REQUEST FOR QUOTATION
RFQ No. 2023-07-SVP-0348

The CITY GOVERNMENT OF CABANATUAN through its Bid and Awards Committee (BAC), will undertake Small Value Procurement for the Supply and Delivery of Office Supplies of (City Assessor Office) in accordance with Section 53.9 of the Revised Implementing Rules and Regulation of Republic Act No. 9184.

Name of Project : Supply and Delivery of Office Supplies

Location : Cabanatuan City

Brief Description : For the Conduct of General Revision on Assessment and Property Classification

Approved Budget : ₱ 795,871.90

Contract Duration : Thirty (30) Days

A complete set of quotation documents may be purchased by interested proponents on 06 July 2023 from the BAC Secretariat at the BAC Office upon payment of a nonrefundable fee of One Thousand Pesos (₱1,000.00). Moreover, eligibility documents to be submitted are (i) photocopy of proponent's Department of Trade and Industry or Securities and Exchange Commission Registration Certificate, as the case maybe; (ii) Mayor's Permit; (iii) Income/ Business Tax Return; and (iv) Omnibus Sworn Statement.

Submission of eligibility and sealed quotation is on or before 11 July 2023 while the opening of said documents will follow thereafter at the same address indicated above. Late submission shall not be accepted for the following date.

The forms, which are part of the quotation documents, shall be the same forms to be submitted by the proponents for their compliance with the schedule of requirements, technical specifications, and financial proposal submission sheet. Two sealed envelopes shall be submitted. One for the Technical Documents and the other for the Financial Documents. Non-compliance therewith shall be a ground for disqualification. The "No Contact Rule" shall apply. Bidders are not allowed to call or talk to any member of the BAC, TWG, or Secretariat right after the opening of the eligibility and quotation documents.

The proponent determined to have the Lowest Calculated Bid shall be required to furnish the BAC a copy of the

following documents within three (3) calendar days from receipt of notice thereof:

- 1) Certificate of PhilGEPS Registration;
- 2) Other applicable licenses and permits

The City Government of Cabanatuan hereby reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may call the BAC Secretariat at Telephone No. 044-6004895.

Very truly yours,

NORMAN M. RIÑO
BAC Vice-Chairman

Created by Joseph Molina Apan

Date Created 05/07/2023

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